

**CIS 310-02 Management Information Systems**  
**Winter 2012** (last updated Jan. 6, 2012)

**Basic information**

Class time	Tue. & Thur. 8:00– 9:50 AM
Class location	98-P2-007
Textbooks	<i>Management Information Systems, Edition of Cal Poly Pomona, by Paige Baltzan, McGraw Hill.</i> This special edition of this book is available at the Bronco Bookstore, and we negotiated a lower price with the publisher.
Instructor and contact information	Dr. Evren Eryilmaz Office: 98-C3-13 Phone: 2012 Email: <a href="mailto:eeryilmaz@csupomona.edu">eeryilmaz@csupomona.edu</a>
Office hours	Tue.& Thur. 12 – 1 PM by appointment
Class website	Blackboard ( <a href="https://blackboard.csupomona.edu/">https://blackboard.csupomona.edu/</a> )

**Prerequisites**

ACC 207 and (Microcomputer proficiency or CIS 101).

**Course description:**

CIS 310 – Management Information Systems (4 credit hours). Management and development of information systems in modern businesses from the customer and the MIS perspective. Information as a strategic asset. Acquisition, analysis, integration, presentation of internal and external information. Information management in international and multinational enterprises. Ethical, social impacts, and collaborative problem solving.

**Course Objectives**

This course focuses on the management and uses of information and information technologies for business organizations. The course content helps students understand how information technologies and internal and external information are central to any type of work they will perform in organizations. It shows how information helps to accomplish organizational goals and provides strategic advantage for business.

The course emphasizes the knowledge that individuals across organizations (e.g., in accounting, finance, human resources, operations management, information systems) need in order to manage information. It also covers ethical, social, and security issues involved in the implementation and use of information systems in modern organizations.

**Software**

Students must have access to the following application software: MS Word, MS Excel, MS PowerPoint, and MS Access. These applications are available on the lab computers.

## Grading

A student's performance in this course will be evaluated in five areas: in class activities, individual labs, project, and exams. And each area will be weighted as follows:

Elements	%
In class activities	10%
Labs	20%
Project	20%
Midterm Exam	25%
Final Exam	25%
Total	100%

Grade	Score
A	(90 – 100)
A-	(87 – 89.99)
B+	(84 – 86.99)
B	(80 – 83.99)
B-	(75 – 79.99)
C+	(70 – 74.99)
C	(60 – 69.99)
D	(50 – 59.99)
F	< 50

## Grading appeals

You may appeal your grade on any lab, exam, or project within five days you are given it or it was available to you. Any appeal must be computer generated and include the reason for the appeal and any sources that support your appeal. The lab, exam, or project will be re-graded taking in consideration of the evidence and returned to you.

## Class participation

Regular class attendance is required. Participation points will be awarded on in-class activities. These points **cannot** be made up if you missed the classes.

## Cell Phones & Other Disruptions

All cell phones are prohibited during exams. You may have cell phones in class when exams are not given, but they must be on mute and not answered until the end of the class. If you prefer to take notes on your laptop, feel free (if your keyboard is not too noisy). When you use your laptop in class, please mute the speaker. Please turn off cell phones prior to entering the class, or switch them to silent mode. Note that I expect you to participate in class, and not to disrupt or distract others. Please be courteous and respectful of me and your fellow students, and refrain from use of email, texting, and cell phones during class. If you absolutely must take a call, please quietly step outside the classroom. If you expect to need to do so, please sit somewhere that you will not disturb others by leaving and returning.

## **Labs and Project**

All labs and the project are **individual** work. Peer discussion is allowed but plagiarism is not. Incomplete solution will be accepted and graded. Late work will NOT be accepted. All lab and project solutions must be computer generated. Your submission will be graded based on the correctness of your answer and following the requirements. The requirements for the project will be given before the week 4.

## **Email Policy**

In your email, please include in the subject line CIS310: lastname, firstname –then even if ends up in the junk email box I can find it before I delete it, and I know who sent it. Weekdays, I will try to answer daytime messages on the same day or the morning following. Weekend responses may not be the same day.

## **Policy on Academic Integrity**

Academic dishonesty is a serious offense. Be aware of University guidelines regarding academic integrity (“General Information” section of the University Catalog). All forms of academic dishonesty at Cal Poly are a violation of University policy and will be considered a serious offense. **Violations will be referred to the Office of Judicial Affairs and will result in a grade of zero on the project in question. Zero tolerance for cheating in this class.**

**Plagiarized work will not be accepted! All work you submit should be your own. Pick a topic for your Web site for which you can get content. The first instance of cheating will result in an “F” on the project or exam. The second offense of cheating results in an “F” from the course.**

## **Services for students with disabilities:**

“Cal Poly Pomona, as a learning–centered university, is committed to student success. Students with disabilities are encouraged to contact me privately or the Disability Resource Center (909-869-3333, Building 9 Room 103) to coordinate course accommodations.”

**Tentative class schedule (Deviations maybe necessary)**

Week	Date	Topic
1	01/03	Syllabus
	01/05	Chapter 1. Business Driven MIS
2	<b>01/09</b>	<b>Last day to add or to drop classes without course being recorded Last day to drop units and receive fund of State University Fee</b>
	01/10	Chapter 2. Decisions & Processes
	01/12	Chapter 2. Decisions & Processes
3	01/17	Chapter 3. Ebusiness
	01/19	Lab 1 Instruction on Excel
4	01/24	No lecture, Lab 1 Excel (time to be determined)
	<b>01/25</b>	<b>First day to withdraw for serious and compelling reasons, permitted by petition only</b>
	01/26	Chapter 4. Ethics & Information Security
5	01/31	Chapter 5. Infrastructures
	02/02	<b>Midterm Review</b>
6	02/07	<b>Midterm (covering chapters 1-5 and lab 1)</b>
	02/09	Lab 2 Instruction on Database (Appendix C)
7	02/14	Lab 2 Instruction on Database
	02/16	No lecture, Lab 2 Database (time to be determined)
8	02/21	Chapter 6. Business Intelligence
	02/23	Chapter 6. Business Intelligence
9	02/28	Chapter 7. Networks & Telecommunications
	03/01	Chapter 8. Enterprise Applications
10	03/06	Chap 9. Systems Development & Project Management
	03/08	Final Exam Review
11	03/13	<b>Final Exam 7 – 9 AM (covering chapters 6-9 and lab 2)</b>